

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage is gsaadvantage.gov.

PROFESSIONAL SERVICES SCHEDULE (PSS)

INDUSTRIAL GROUP: OOCORP

CONTRACT NUMBER: GS 23F 0127S

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov.

CONTRACT PERIOD: MARCH 17, 2016 – MARCH 16, 2021

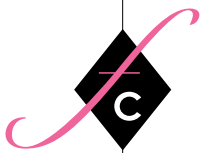
FRANZ & COMPANY, INC.

1417 Highland Drive
Silver Spring, MD 20910
Telephone: 301.589.7199
Fax: 301.495.4959
www.franzandcompany.com

CONTRACT ADMINISTRATOR

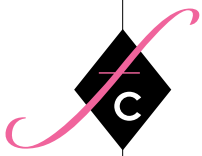
Ms. Jean Franz
Franz & Company, Inc.
1417 Highland Drive
Silver Spring, MD 20910
Telephone: 301.589.7199
Fax: 301.495.4959
jean@franzenandcompany.com

BUSINESS SIZE: Small, Women-owned



CUSTOMER INFORMATION PAGE

- 1A. SINS 541-4F, 541-4FRC: Commercial Art and Graphic Design
SINS 541-1000, 541-1000RC: Other Direct Costs (OCDs); Expenses Other than Labor Hours
- 1B. See attachment 1 for pricing of tasks
- 1C. See attachment 1
- 2. Maximum order: \$1,000,000
- 3. Minimum order: \$100
- 4. Geographic coverage (delivery area): Domestic
- 5. Point of production: Silver Spring, Montgomery County, MD 20910
- 6. Prices are net prices and discounts are inclusive.
- 7. Quantity discounts: Not applicable
- 8. Prompt payment terms: Net 30
- 9A. Notification whether Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9B. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes
- 10. Foreign Items: Not applicable
- 11A. Time of Delivery: To be negotiated at the task order level.
- 11B. Expedited delivery: Expedited delivery is available.
- 11C. Overnight and 2-day delivery: Overnight and 2-day delivery is available.
- 11D. Urgent Requirements: See contract clause I-FSS-14-B.
Agencies can contact the Contract Administrator to obtain faster delivery.
- 12. F.O.B. point(s): Destination
- 13A. Ordering address:
Franz & Company, Inc.
1417 Highland Drive
Silver Spring, MD 20910



- 13B. Ordering Procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).
- 14. Payment address:
Franz & Company, Inc.
1417 Highland Drive
Silver Spring, MD 20910
- 15. Warranty provision: Not applicable
- 16. Export packing charges: Not applicable
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Not applicable
- 18. Terms and conditions of rental, maintenance, and repair: Not applicable
- 19. Terms and conditions of installation: Not applicable
- 20. Terms and conditions of repair parts: Not applicable
- 20A. Terms and conditions for any other services: Not applicable
- 21. List of service and distribution points: Not applicable
- 22. List of participating dealers: Not applicable
- 23. Preventative maintenance: Not applicable
- 24A. Special attributes such as environmental attributes: Not applicable
- 24B. Section 508 Compliance: The EIT standards can be found at [www.section 508.gov](https://www.section508.gov). All pdfs and other electronic media developed and maintained by Franz & Company comply with Section 508 requirements.
- 25. Data Universal Number System (DUNS) number: 157679192
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Registration current.



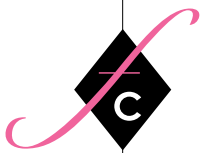
COMPANY PROFILE

Franz & Company, Inc. is a communication design studio offering a full range of graphic design, illustration, and print production services. Founded in 1986, the firm has had long and productive relationships with large, nationally known organizations and has worked with the IRS, NIST, and the American College of Cardiology continuously for over 25 years. Other clients include NOAA and the NEH, among many others. These clients, as well as printers and other professional colleagues, have complimented the firm's results-oriented approach and ability to consistently deliver fresh, engaging design solutions on schedule, on budget, and with exceptional accuracy. Franz & Company is a small, women-owned business with an OpenRatings performance rating of 98.

The studio has completed more than 5,000 projects over more than two decades. The firm routinely handles projects that are typically referred to as image-pieces— projects targeted to our clients' most valued stakeholders, members, customers, and prospective customers. Since 1986, Franz & Company has been entrusted with many of our clients' most important and visible communication efforts year after year. A few examples:

- IRS Nationwide Tax Forum campaign, 16 consecutive years
- NIST Building and Fire Research Laboratory Accomplishments report, seven consecutive editions
- American College of Cardiology Adult Clinical Cardiology Self-Assessment Program (ACCSAP), six consecutive editions
- American College of Cardiology CPT Manual, 13 consecutive editions
- APICS Annual Conference and Exhibition programs and promotion, six consecutive years

Reflecting the confidence of our clients and this long track record of award-winning work, Franz & Company has an extensive portfolio of capability and accomplishment reports, bilingual brochures and newsletters, continuing professional education tools and marketing materials, conference programs and promotion, and corporate identity and branding. Please visit our web site, www.franzandcompany.com, and contact Jean Franz for samples and references.



ATTACHMENT 1



AWARDED CONTRACT PRICE LIST

SINs 541-4F, 541-4FRC: COMMERCIAL ART AND GRAPHIC DESIGN

SINs 541-1000, 541-1000RC: OTHER DIRECT COSTS

SINs 541-4F, 541-4FRC

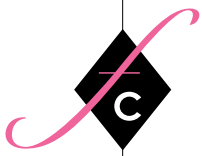
Franz and Company offers five labor categories, as specified in the following rate chart and described on page 6.

LABOR CATEGORY PER HOUR, INCLUDING IFF	MAR 17 2016- MAR 16 2017	MAR 17 2017- MAR 16 2018	MAR 17 2018- MAR 16 2019	MAR 17 2019- MAR 16 2020	MAR 17 2020- MAR 16 2021
Creative Director	\$132.96	\$135.49	\$138.06	\$140.68	\$143.36
Designer or Illustrator	\$119.65	\$121.92	\$124.24	\$126.60	\$129.01
Production Artist	\$99.73	\$101.62	\$103.56	\$105.52	\$107.53
Project Manager	\$79.78	\$81.29	\$82.84	\$84.41	\$86.02
Project Assistant	\$53.18	\$54.19	\$55.22	\$56.27	\$57.34

SINs 541-1000, 541-1000RC

The following are the maximum prices that can be charged. Lower prices may be quoted.

OTHER DIRECT COSTS	UNIT OF ISSUE	GSA PRICE INCLUDING IFF
Stock photos, royalty-free	Each	\$419.00
Stock photos, rights-managed	Each	\$625.00
Translation	Word	\$0.18
Postage	Each	USPS Rates



LABOR CATEGORY DESCRIPTIONS

CREATIVE DIRECTOR

Creative head of Franz & Company, with ultimate responsibility for the creative development of every project. All staff and freelance talent report directly to the Creative Director. Bachelor's degree required, with a minimum of eight years of studio experience. Currently, the owner and president of the firm serves in this capacity.

DESIGNER OR ILLUSTRATOR

Highly skilled designer or illustrator with Bachelor's degree in graphic design or illustration, and a minimum of five years of industry experience. Exceptionally talented and capable of contributing to concept development. Responsible for taking an approved concept to completion, either personally or by selecting and supervising another creative specialist. Experienced in communicating effectively with clients, and responsible for reviewing the appearance and technical accuracy of all work before presenting it to the Creative Director for final sign-off. Similar to SCA Code 13043, Illustrator III.

PRODUCTION ARTIST

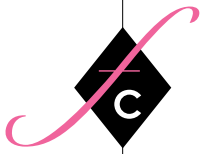
Skilled production artist with three years of experience in all current versions of production software. Associate's degree required, Bachelor's degree preferred. Takes direction from project lead designer and produces a complete final layout, selecting the most appropriate software for the effort. Responsible for producing and preflighting final art files, assuring accurate output.

PROJECT MANAGER

Five years of experience in the industry; Bachelor's degree required. Project Manager develops and maintains realistic production schedules, monitors budgets, and schedules appropriate support staff time. Coordinates bidding and project scheduling with printers, web designers, and other manufacturing partners.

PROJECT ASSISTANT

High school education, one year previous work experience, and excellent professional demeanor required. Responsibilities include copying, coordinating and verifying messenger deliveries, fielding telephone calls, maintaining inventory and ordering supplies, managing spreadsheets, and keyboarding manuscript copy in the rare cases necessary. Similar to SCA Code 01020, Administrative Assistant.

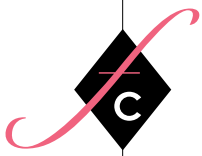


SERVICE CONTRACT ACT (SCA)

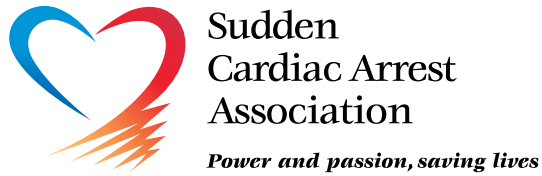
The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor WD Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA MATRIX

SCA ELIGIBLE CONTRACT LABOR CATEGORY	SCA EQUIVALENT CODE - TITLE	WD NUMBER
Designer or Illustrator	13043 - Illustrator III	2005-2011
Project Assistant	01020 - Administrative Assistant	2005-2011

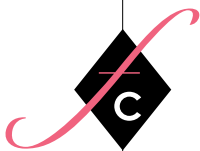


BRANDING AND CORPORATE IDENTITY



NATIONAL
POSTAL POLICY
COUNCIL, INC.





NIST BUILDING & FIRE RESEARCH LABORATORY ACCOMPLISHMENTS REPORT



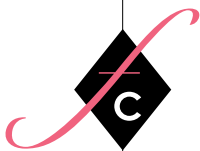
2009



2006

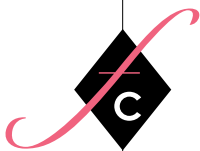


2003



NOAA MARINE FISHERIES OFFICE OF PROTECTED RESOURCES MEDIA KIT





IRS E-FILE MARKETING TOOLKIT FOR TAX PROFESSIONALS

www.irs.gov/efile

www.irs.gov/efile

www.irs.gov/efile search e-pay

Individual Returns

New Forms for 2009

Form 1065-C - Contributions of Motor Vehicles, Boats, and Airplanes
Form 8855 - Report of Employee-Owned Life Insurance Contracts
Form 8851 - Application/Consent Security Credit
Form 8853 - Credit for Employer-Sponsored Health Payments
Form 8854 - Capital Gains Tax Worksheet
Form 8855 - Qualified Plan or IRA Distribution Recapture Credit
Form 8856 - Qualified Plan or IRA Distribution Recapture Credit
Schedule A - Standard Deduction
Schedule B - Investing in Stocks and Bonds

Form 1040

Example - 1040 is revised to add a checkbox to help ensure taxpayers with more than four dependents receive their full child tax credit.

Line 48b - Line 48b is renumbered 48b. 1040 is revised to include the additional standard deduction for certain taxpayers.

Line 49 - 1040 is revised to move the credit for the ability or the disabled to line 49. Line 49 will be used for the new making work pay and government welfare credits.

Line 50 - 1040 is revised for the refundable hope education credit.

Line 70 - Recovery rebate credit will be moved. The credit has expired.

New Write-ins

Line 53 - "ECPH"
Line 58 - "ECPH" to identify recipients of a first-time homebuyer credit.
"CDRA" to identify recipients of a CDRA premium subsidy.

Form 1040A

Line 13 - 1040A is renumbered to 24b. Revised to include the additional standard deduction for certain taxpayers.

Line 24b - 1040A is renumbered to Line 24b.

Line 24c - Reference to Schedule 2 will be eliminated and replaced with Form 2441.

Business Returns

Form 1065 Modernized e-file (MeF) Program

Beginning January 2010, the 1065 MeF Program has added the "Technical Information" box to the return. The "Technical Information" box will allow filers to provide additional information and initial returns related to technical information in the processing. Additional information can be found in Publication 4383, (Modernized e-file) information for Authorized e-file Providers and Large Taxpayers (Corporations, Partnerships and Sole Proprietors).

Form 941 e-file Program

Beginning April 1, 2010, qualifying employers who file Form 941, Employer's Quarterly Federal Tax Return electronically may include a request to receive a credit against payroll taxes for health care benefits under the Consolidated Omnibus Budget Reconciliation Act (COBRA) provisions. Employees can request their eligible COBRA premium assistance payments on the following lines when beginning 1st Quarter:

Line 12a - COBRA premium assistance payments
Line 12b - Number of Recipients
Line 12c - Total COBRA Payments Adjustment

For additional information on COBRA as it pertains to the e-file e-file Program, go to www.irs.gov and search on COBRA.

Excise Returns

Form 2290, Heavy Highway Vehicle Use Tax

Taxpayers who register 25 or more vehicles for any month period are required to electronically file their Form 2290 Tax Return.

Questions and Answers for Tax Professionals

1. What's new for the IRS e-file Program in Tax Year 2009?

Schedule 1, Interest and Ordinary Dividends for prior years. This schedule will be obsolete for tax year 2009. Form 1040A filers will use Form 1040, Schedule 1.

Schedule 2, Child and Dependent Care Expenses for prior years. This schedule will be obsolete for tax year 2009. Form 2441 will be modified for use with Forms 1040 and 1040A.

Schedule 3, Credit for the Elderly or the Disabled for Form 1040A filers. This schedule will be obsolete for tax year 2009. Schedule 3 will be modified for use with Forms 1040 and 1040A.

Schedule 4, Itemized Deductions. Line 7 - will be revised to read "New motor vehicle taxes." The revision to read "New motor vehicle taxes" is moved deduction for personal property taxes is moved from line 7 to line 8 as a write-in.

Schedule 5, Business Expenses and Other Deductions. Schedules 4 and 5 are no longer required. They will be separate schedules effective TYPH10.

Schedule 6, Standard Deduction Credit (Form 1040A or 1040).

Schedule 7, Rollover Investment Credit (Form 1040A or 1040).

Schedule 8, Rollover Investment Credit (Form 1040A or 1040).

Schedule 9, Rollover Investment Credit (Form 1040A or 1040).

Schedule 10, Rollover Investment Credit (Form 1040A or 1040).

Schedule 11, Rollover Investment Credit (Form 1040A or 1040).

Schedule 12, Rollover Investment Credit (Form 1040A or 1040).

Schedule 13, Rollover Investment Credit (Form 1040A or 1040).

Schedule 14, Rollover Investment Credit (Form 1040A or 1040).

Schedule 15, Rollover Investment Credit (Form 1040A or 1040).

Schedule 16, Rollover Investment Credit (Form 1040A or 1040).

Schedule 17, Rollover Investment Credit (Form 1040A or 1040).

Schedule 18, Rollover Investment Credit (Form 1040A or 1040).

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Schedule 20, Rollover Investment Credit (Form 1040A or 1040).

Schedule 21, Rollover Investment Credit (Form 1040A or 1040).

Schedule 22, Rollover Investment Credit (Form 1040A or 1040).

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Schedule 31, Rollover Investment Credit (Form 1040A or 1040).

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Schedule 56, Rollover Investment Credit (Form 1040A or 1040).

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Schedule 97, Rollover Investment Credit (Form 1040A or 1040).

Schedule 98, Rollover Investment Credit (Form 1040A or 1040).

Schedule 99, Rollover Investment Credit (Form 1040A or 1040).

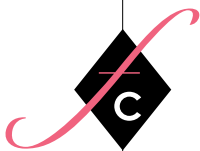
Schedule 100, Rollover Investment Credit (Form 1040A or 1040).

2010 IRS e-file Refund Cycle Chart

Transmitted and accepted by 11:59 pm (ET) on...	Revised Deposit Date	Power Check Refund	Transmitted and accepted by 11:59 pm (ET) on...	Revised Deposit Date	Power Check Refund
Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Jan 21 and Jan 28, 2010	Feb 5, 2010	Feb 12, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Jan 28 and Feb 4, 2010	Feb 12, 2010	Feb 19, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Feb 4 and Feb 11, 2010	Feb 19, 2010	Feb 26, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Feb 11 and Feb 18, 2010	Feb 26, 2010	Mar 5, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Feb 18 and Feb 25, 2010	Mar 5, 2010	Mar 12, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Feb 25 and Mar 4, 2010	Mar 12, 2010	Mar 19, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Mar 4 and Mar 11, 2010	Mar 19, 2010	Mar 26, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Mar 11 and Mar 18, 2010	Mar 26, 2010	Apr 2, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Mar 18 and Mar 25, 2010	Apr 2, 2010	Apr 9, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Mar 25 and Apr 1, 2010	Apr 9, 2010	Apr 16, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Apr 1 and Apr 8, 2010	Apr 16, 2010	Apr 23, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Apr 8 and Apr 15, 2010	Apr 23, 2010	Apr 30, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Apr 15 and Apr 22, 2010	Apr 30, 2010	May 7, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Apr 22 and Apr 29, 2010	May 7, 2010	May 14, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
Apr 29 and May 6, 2010	May 14, 2010	May 21, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
May 6 and May 13, 2010	May 21, 2010	May 28, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
May 13 and May 20, 2010	May 28, 2010	Jun 4, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
May 20 and May 27, 2010	Jun 4, 2010	Jun 11, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010
May 27 and Jun 3, 2010	Jun 11, 2010	Jun 18, 2010	Jan 13 and Jan 21, 2010	Jan 29, 2010	Feb 5, 2010

Refund Inquiries

Taxpayers who e-filed can get refund information 72 hours after the electronic return data is acknowledged as accepted and e-filed on www.irs.gov/efile. Taxpayers who e-filed can get refund information by calling 1-800-829-1054 or 1-800-829-4477.



ACCCAN
**CardioAdvocacy
 Network**

ACCPAC
**Committee
 for Quality
 Cardiovascular
 Care**



